

We're Recruiting For A...

Properties Summer Student

As a member of the Properties team, Confederation Centre of the Arts is seeking a Summer Student. This an exciting summer job that combines dedication, collaboration and organizational skills. This individual will join our Properties team and assist with outdoor groundskeeping and general maintenance duties while also be available to support other departments within operations in particular catering & conference services. As a part of our team, the successful candidate will have the opportunity to work with an exciting organization with learn valuable skills in a variety of areas.

This is a full-time term position starting as soon as possible and will end on August 29, 2025. Shifts are variable and may involve weekend work.

Duties will include, but are not limited to:

- Assisting with the maintenance of our exterior greenspace, such as lawns, trees, flowerbeds and shrubs and includes but is not limited to garbage pickup/disposal, cutting grass, trimming, weeding, raking, cleaning, sweeping.
- Operating motorized vehicles, hand tools and power equipment, including mowers, leaf-blowers , lawn tractors, and grass trimmers.
- Supporting the team wherever necessary to create flawless and memorable guest experiences which includes catering services with assisting in event set ups, serving, and kitchen help.
- Other duties as required.

The ideal candidate will have:

- Experience in landscaping and general maintenance
- Able to operate a variety of equipment and tools
- Able to lift 20-50 pounds
- Excellent people skills, including strong communication and collaboration abilities
- Ability to work in a fast-paced environment
- Amazing multi-tasking skills
- Ability to understand verbal directions and closely execute with minimal supervision

How To Apply

Interested candidates should submit their résumé and covering letter, detailing their qualifications as they relate to the position, to the attention of John Mooy, Director of Human Resources, by email at careers@confederationcentre.com or hard copy during regular business

Confederation Centre of the Arts is committed to promoting an inclusive workplace. We encourage applications from under-represented communities including racialized persons, new Canadians, or persons with a disability. When requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.

Closing Date: April 25, 2025

Posted Date: April 9, 2025

Title: Properties Summer Student

Hourly Wage : \$17.00

Hours per Week: 40