



We're Recruiting For...

Education Officer (Visual Arts Educator)

Reporting to the Director of the Confederation Centre Art Gallery and the Director of Arts Education and Heritage, the Education Officer (the “Visual Arts Educator” or “VAE”) is responsible for primarily delivering visual arts education programs in the Schurman Family Studio and assisting with visual arts education programming in the Art Gallery. This position is ideal for a candidate interested in playing a key role in the evolution of the visual arts education offerings of the Confederation Centre of the Arts, and eventual opportunities for growth within the CCOA.

The Visual Arts Educator is responsible for a wide range of duties including but not limited to:

- developing and instructing art classes for children and adults
- providing program information to, and coordinating with, staff who manage program registrations
- playing a key role in the evolution of visual arts education and public engagement opportunities.
- providing leadership to temporary staff and volunteers
- ensuring the organization and cleanliness of the Studio
- ordering/maintaining supplies required for the visual arts studio programs
- conducting age-appropriate, curriculum linked, guided tours of the gallery exhibitions as an add-on to a school studio workshop (if requested by the school)
- developing digital and analogue resources for educators and students to use in classrooms or at home
- collaborating on the delivery of Centre wide education initiatives like Arts Discovery Days (an integrated arts education program combining aspects of movement, theatre, and visual art)
- programming and conducting as needed the Family Sundays and other community engagement events
- preparing statistical reports on the visual arts programs including tours, workshops, classes and events
- contributing content to Gallery-related communications (e.g., newsletter, social media, etc.)

The ideal candidate will have:

- Creativity, self-motivation, and someone who enjoys meeting and working with new people;
- Post-secondary training in visual arts, art history, and education;
- Experience and knowledge of art gallery education practices, fine arts materials, and studio processes;
- Teaching experience at elementary or high school level; experience with adult learners would also be beneficial;
- Demonstrated ability to engage and lead groups of people with enthusiasm;
- Strong time management, organization, and attention to detail;
- Excellent communication skills (comprehension, oral, and written, English);



- Ability to interact with, develop, and maintain professional relationships with the public, program participants, as well as internal stakeholders;
- Ability to sustain physical activities including standing for up to 4 hours, walking, sitting, bending, reaching, lifting up to 40 lbs., writing/drawing/painting, etc.
- Ability to work with scented products and chemicals (art materials, cleaners, disinfectants, etc.)
- Awareness and commitment to working safely for self and also ensuring the safety of activities/practices for all participants
- Awareness and commitment to a dynamic role with a flexible work schedule, which can include evenings and weekends
- Current WHMIS certificate or willingness to take WHMIS training

The following would be considered an asset:

- Current First aid certificate or willingness to take first aid training
- Bilingualism (comprehension, oral, and/or written, French) would be considered a valuable asset for the position;

How To Apply

By email to the attention of John Mooy (Director of Human Resources) at jmooy@confederationcentre.com

Confederation Centre of the Arts is committed to promoting a diverse workplace culture. We encourage applications from the BIPOC community, persons with disabilities, and other under-represented groups. Where requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.

Closing Date: June 23, 2022 5 pm

Posted Date: **Thursday, June 16, 2022**

Union Jurisdiction: IATSE B906

Classification: Art Educator

Wage Scale: The starting salary (0-6 months) is \$38,747 annually (2021-2022). This is a full-time position for 37.5 hours per week.